

# Application Form – Domestic Students

This application form is for **LOCAL students** only. Please ensure all sections are completed clearly and in **BLOCK LETTERS**. Missing or incorrect information may cause delays in the application process. Fill this form and send it either by email together with required documents to: [admissions@pax.edu.au](mailto:admissions@pax.edu.au)

## Personal details

### 1. Full Name (as in passport)

Title Mr  Mrs  Ms  Dr

Given Name: \_\_\_\_\_

Surname/Family Name: \_\_\_\_\_

### 2. Date of Birth: DD/MM/YYYY

### 3. Passport Information

Passport No.: \_\_\_\_\_ Expiry Date: DD/MM/YYYY

Country of Passport: \_\_\_\_\_

### 4. Are you currently holding any Australian visa?

Yes  Visa Subclass \_\_\_\_\_ No

### 5. Gender (Tick ONE box only)

Male  Female  Other

### 6. Contact details (email will be the primary mode of communication at the institute)

Mobile: \_\_\_\_\_

Email address: \_\_\_\_\_

### 7. Australian address/Postal address

Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Post Code \_\_\_\_\_

## Employment

### 8. Which describes your current employment status?

Part-time employee

Not employed

## Schooling

### 9. What is your highest COMPLETED Australian equivalent school level?

Year 10  Year 12

Year 11

In which YEAR did you complete that school level?

## Previous qualifications achieved

### 10. Have you SUCCESSFULLY completed any of the following qualifications?

Yes  No

Bachelor degree or higher degree

Advanced diploma or associate degree

Diploma (or associate diploma)

Certificate IV (or advanced certificate/technician)

Certificate III (or trade certificate)

## Language and cultural diversity

### 11. In which country were you born?

Australia

Other – please specify \_\_\_\_\_

### 12. Do you speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often)

No, English only

Yes, other – please specify \_\_\_\_\_

### 13. How well do you speak English?

Very well

Well

### 14. Have you undertaken any English Exams?

No

Completed (IELTS/PTE/OTE)

Examination Name: \_\_\_\_\_ Score: \_\_\_\_\_

### 15. Are you of Aboriginal or Torres Strait Islander origin? (For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes)

No

Yes, Aboriginal

Yes, Torres Strait Islander

## Disability

### 16. Do you consider yourself to have a disability, impairment or long-term condition?

Yes  No

If you indicated the presence of a disability, impairment or long-term condition, please select the area(s) in the following list: (tick as required)

Hearing/deaf

Physical

Intellectual

Learning

Mental illness

Acquired brain impairment

Vision

Medical condition

Other

## Study reason

17. Of the following categories, which best describes your main reason for undertaking this course

- To get a job
- To develop my existing business
- To start my own business
- To try for a different career
- To get a better job or promotion
- It was a requirement of my job
- I wanted extra skills for my job
- To get into another course of study
- For personal interest or self-development

## Course(s) preference

- SIT40516 Certificate IV in Commercial Cookery
- AUR30620 Cert III in Light Vehicle Mechanical Technology

Intake Preference

## Unique Student Identifier (USI): \_\_\_\_\_

From 1 January 2015, a nationally recognised VET qualification or statement of attainment can ONLY be issued to you if you have a Unique Student Identifier (USI). In addition, we are required to include your USI in the data we submit to NCVET. If you have not yet obtained a USI you can apply for it directly at <http://www.usi.gov.au/create-your-usi/> on computer or mobile device. Please note that if you would like to specify your gender as 'other' you will need to contact the USI Office for assistance.

### EDUCATION AGENT DETAILS IF APPLICABLE

Education Agent Details:
Contact Person:
Contact Number:

*Before submitting your application, please make sure you have*

Completed all sections of this Application Form	<input type="checkbox"/>
Attached certified academic transcripts (English translation together with original, if it is not in English)	<input type="checkbox"/>
Attached copy of Australian Visa	<input type="checkbox"/>
Certified copy of the passport	<input type="checkbox"/>

## Privacy Policy and Applicant's Declaration

I [NAME] ..... understand and acknowledge the following:

- I declare that the information contained in this application and the supporting documentation is true and correct. I understand giving false or misleading information is a serious offence under state and/or federal law in Australia;
- I agree to advise PAX Institute of Education if there are any changes to the information I have provided in this application;
- I understand that by completing this application, I am giving a written consent to PAX Institute of Education to independently verify the information supplied by me in this application;
- I understand that the total course fees do not cover the costs of books, materials or any additional cost related to my course, unless otherwise specified;
- I am aware that for the Hospitality courses I will have to handle and cook dairy products and non-vegetarian food items including beef and pork;
- I understand that under the Data Provision Requirements 2012, PAX Institute of Education is required to collect personal information about me and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER);
- My personal information (including the personal information contained on this enrolment form), may be used or disclosed by PAX Institute of Education for statistical, administrative, regulatory and research purposes. PAX Institute of Education may disclose my personal information for these purposes to Commonwealth and State or Territory government departments and authorised agencies; and NCVER;
- Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:
  - populating authenticated VET transcripts;
  - facilitating statistics and research relating to education, including surveys and data linkage
- I am aware that NCVER will collect, hold, use and disclose my personal information in accordance with the Privacy Act 1988 (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at [www.ncver.edu.au](http://www.ncver.edu.au));
- I have read and understood PAX Institute of Education's Student handbook, website information, marketing material, and have received full information from PAX Institute of Education's Education Agent (in case of enrolment through education agent) before making the decision to enrol in the course;
- I understand that PAX Institute of Education also reserves the right to vary courses, subjects, and the mode of delivery, assessment and admission requirements at any time at its discretion;
- I understand that I will be required to take Pre-Training Review Interview (PTR) with the PAX staff and also appear for Language, Learning and Numeracy Assessment (LLN) prior to my course enrolment.
- I have read and understood the PAX Institute of Education's policies on "Student Fee and Refund Policy", "Complaints and Appeals Policy" and other policies that are published on PAX Institute of Education website [www.pax.edu.au](http://www.pax.edu.au);
- I authorise PAX Institute of Education to check my visa status on VEVO as and when required;
- I declare that the signature on this form is my signature and has not been signed on my behalf by another person including my Education agent or sponsor.

**I declare that the information I have provided to the best of my knowledge is true and correct. I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.**

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

### OFFICE USE ONLY

Application Received Date: / / Received by: \_\_\_\_\_ Decision: Accepted  Rejected

PAX Institute of Education Pty Ltd T/A PAX Institute of Education	CRICOS No: 03152D	RTO No: 22207	<a href="http://www.pax.edu.au">www.pax.edu.au</a>
Address: 16/190 Queen Street, Melbourne VIC 3000, Australia	Tel: +61 3 9041 3466	Fax: +61 3 9041 3467	Email: <a href="mailto:info@pax.edu.au">info@pax.edu.au</a>
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