

# Education Agent Reference Check Form

<b>Education Agent Name:</b>			
<b>Country:</b>			
<b>Referee's Institution:</b>			
<b>Name:</b>		<b>Title:</b>	
<b>Phone:</b>		<b>Email:</b>	
<b>Please give a brief summary of your business dealings with this Education agent</b>			
<b>How long has this education agent worked with institution?</b>			
<b>How do you rate the education agent's level of understanding of the ESOS Act, NCP 2018 and Australian visa regulations etc.?</b>	<input type="checkbox"/> Excellent <input type="checkbox"/> Very Good <input type="checkbox"/> Good <input type="checkbox"/> Below Average <input type="checkbox"/> Additional Comments:		
<b>Have you found the education agent to be reliable and ethical?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Additional Comments:		
<b>What is the quality of the education agent's paperwork and necessary documents?</b>	<input type="checkbox"/> Excellent <input type="checkbox"/> Very Good <input type="checkbox"/> Good <input type="checkbox"/> Below Average <input type="checkbox"/> Additional Comments:		
<b>What has been the general quality of the applicants from this education agent?</b>	<input type="checkbox"/> Excellent <input type="checkbox"/> Very Good <input type="checkbox"/> Good <input type="checkbox"/> Below Average <input type="checkbox"/> Additional Comments:		

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<b>What is the education agent's application to enrolment conversion rate for your institution?</b>	<input type="checkbox"/> Excellent <input type="checkbox"/> Very Good <input type="checkbox"/> Good <input type="checkbox"/> Below Average <input type="checkbox"/> Additional Comments:
<b>How many students have enrolled through this education agent in the past 12 months?</b>	
<b>Would you recommend this education agent?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Other comments/relevant information:</b>	

We appreciate you taking the time to complete this form. Please return it via email to:

**PAX Institute of Education Pty Ltd**  
RTO Code: 22207 CRICOS Code: 03152D  
Level 16, 190 Queen Street,  
Melbourne VIC 3000, Australia  
Tel: +61 3 9041 3466  
Fax: +61 3 9041 3467  
Email: [info@pax.edu.au](mailto:info@pax.edu.au)  
Web: [www.pax.edu.au](http://www.pax.edu.au)

<i>For office use only:</i>	
Approved:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Staff Member:	_____
Position:	_____
Signature:	_____
Date:	_____